

UC Scout Course Expectations

1. Print or electronically complete this document.
2. Read and initial each statement, then sign at the bottom.
3. Ask your parent/guardian to also read this document, then sign at the bottom.

Expectations for Academic Success

- _____ 1. I understand that if I need accommodations as part of an IEP and/or 504 plan I will submit all necessary documentation to the [Accommodations Submission Form](#) or to ucscoutaccommodations@ucsc.edu.
- _____ 2. I have created a copy of the provided pacing guide and entered my course start and end dates. I have saved it and will refer to it to ensure I complete the course in a timely manner.
- _____ 3. I have selected an Observer to support my progress through my UC Scout course(s) and they have been added to my course.
- _____ 4. If I have a question, I will email my teacher at any time using the Inbox accessible in the Global Navigation. I can expect a response within 24 regular business hours, 8 a.m.–5 p.m. PDT/PST, Monday–Friday, excluding holidays.
- _____ 5. Once registration for the course has closed, my missing assignments will be marked late leading up to the course end date. Late assignments will receive a zero in the grade book but may still be submitted until the course end date. Upon submission, the zero will be replaced with the grade earned.
- _____ 6. I will review the assignment settings and applicable time and submission limits before I begin. Assignment, quiz, and test settings may differ.
- _____ 7. I will complete the course in sequential order; this means that I cannot skip around (e.g., I will not be allowed to do the Unit 2 assignments without completing Unit 1 assignments, etc.)
- _____ 8. Once my Final Exam is submitted, the course is considered complete. I may not go back to redo assignments, and my teacher may submit my grade at this point.
- _____ 9. I will not submit “placeholder” submissions in lieu of submitting a completed assignment (in an effort to bypass the prerequisite settings).

A placeholder is any submission intended to fill a required assignment constraint without meeting the actual assignment criteria.

If I am found doing this, my ability to submit future assignments may be suspended; making this practice a habit (2 or more times) may result in a zero on the Final Exam.

- _____ 10. I will submit original work. If academic integrity has been breached, a zero is earned, and more severe consequences may be enforced in accordance with [UC Scout Course Policies](#).
- _____ 11. I understand that all required assignments may be subject to textual similarity review via Turnitin for the detection of plagiarism. All submitted assignments may be included as source documents in the Turnitin reference database solely for the purpose of detecting plagiarism of such assignments. I may submit my papers in such a way that no identifying information about me is included.

ProctorU

- _____ 1. At least two exams in this course will be proctored using ProctorU. I have reviewed the ProctorU information provided in the Introductory Module.
- _____ 2. I will provide a recent photo ID and use a microphone and webcam as required to complete a proctored exam.
- _____ 3. I understand the conditions that constitute a breach of academic integrity during a proctored exam and the associated consequences.

Term Limits

- _____ 1. I understand that UC Scout On Demand courses are self-paced, but subject to term end dates. The term limit is indicated on my course home page. All assignments, including the Final Exam, must be submitted before 11:59 p.m. PDT/PST on the last day of the term. I will lose access to the course 30 days after the last day of the term.
- This course term ends on: _____ (write term end date here)
- _____ 2. Extensions may be granted for extenuating or emergency circumstances only in accordance with [UC Scout Policies](#). The extension request period closes on the last day of the term. I will not wait until the end of the term to request an extension. I will be prepared to provide current, applicable documentation at the time of my request.
- _____ 3. I understand that submissions received in the last 10 business days of the term may not receive feedback or be eligible for resubmission.
- _____ 4. I understand that transcript requests may take up to 10 business days for processing. I have reviewed [UC Scout Policies](#) for more information.

Your signatures indicate an understanding of and an agreement to all UC Scout Course Expectations.

Student: _____

Parent/Guardian: _____